

MINUTES
of the **MEETING** of
FROYLE PARISH COUNCIL
held in the Village Hall, Lower Froyle,
on Monday **17th November 2014** at 8 pm

Present:

<i>Parish Council:</i> Mr. I. Deans Mr. T. Goodsell Miss Gove <i>to item 4</i> Mrs. K. Potter Mr. J. Sexton Mr. M. Wells Mr. N. Whines	<i>Clerk:</i> <i>Others:</i> 1 member of the public Dist. Cllr. G. Watts Vol. Auditor Mr. P. Elliott
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ITEM 1 APOLOGIES FOR ABSENCE

None

ITEM 2 MINUTES OF THE PREVIOUS MEETING

- 38 14-15** It was **RESOLVED** that the Minutes of the meeting of the Parish Council held on 22nd September 2014 be accepted as a true record.

ITEM 3 MATTERS ARISING FROM PREVIOUS MEETINGS

14th January 2014

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17th September 2013

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144 DCLG: provisional approval byelaws Recreation Ground:

263 19.11.13 Mr. Lloyd: Copy letter to DCLG re **Recreation Ground bye-laws**: “the byelaws were notified in the *Alton Herald* and also made available to residents in the Village Hall for the month of October. There have been no comments from residents directed to the Parish Council”.

220 25.9.14 DCLG Recreation ground bye-laws

222 25.9.14 DCLG Recreation ground bye-laws

235 1.10.14 DCLG recreation ground bye-laws, had been enclosed with the agenda.

Update: hard copies of the *Alton Herald* are no longer available for sale. The Clerk plans to go the *Herald* office and take a photocopy. Noted.

22nd September 2014

4.1 Approval of payments

Clerk had contacted the electricity and water **suppliers to the football hut** to ask whether it would be possible to pay lower standing charges when the hut is not being used for a long period, and if the supplies are disconnected, what reconnection charges would be applied.

255 7.10.14 Southeast Water response had been enclosed with the agenda.

Update: 12.11.14 SE Water no charge for supply to be reconnected within office hours. If reconnection is out of office hours the charge would be £94.00

334 17.11.14 Southern Electric: can set up direct debit. This will reduce the standing charge from £100 per year to £60 year. Or meter can be disconnected or the supply be de-energised. Information at <https://www.ssepd.co.uk/disconnections/>.

5.3 Other Planning Matters (pntc)

5.3.12 Froyle House pre-application plans: Mr. Whines responded to the previous architects saying that FPC consider their positions are too far apart for a meeting to be useful, and that the amenity of neighbouring properties should be considered.

272 10.10.14 Scott Worsfold new architects re Froyle House 2 houses proposal.

277 15.10.14 Mr. Worsfold Froyle House proposal had been enclosed with the agenda.

It was reported that the current application had been withdrawn.

ITEM 7 OTHER MATTERS

7.1 Animal safety: near pond/signage.

It had been agreed to erect a 'ducks crossing' sign. Mr. Wells was to ask the landowner for permission and report FPC's response to the resident who requested a sign.

265 10.10.14 Hampshire Highways Management: They have signs available (standard triangle on metal post), or put own signs up if on private property not verge. TM do not want too many signs. No obstruction. Rural area verge, fence is highway boundary, sometimes verge is not highway. Send him sketch plans.

It was reported that a resident had offered to pay for the signs.

7.2 playground safety etc. Miss Gove and others to attend the training on 18.11.14.

296 29.10.14 Playsafety RoSPA Playground Inspection training - course dates for 2015. Insurance of councillors who routinely inspect playground equipment was discussed.

7.3 post above steps at entrance to Village Hall knocked out.

174 9.9.14 Westbourne Motors: Response re car park post. A quotation had been received from DC Andrews and forwarded to Westbourne Motors. Payment received from Westbourne Motors and posts replaced. Noted.

7.6 Village Pond project: Mr. Deans was to summarise heads of terms and to write to Mr. Potter to suggest that the Pond group prepare a brief proposal, to be used as an agenda for the forthcoming Pond meeting with NJG. This meeting to be arranged by Dist. Cllr. Watts.

231 30.9.14 Mr. Sexton Pond project: met Mr. Clark to discuss Ponds Project and inspected proposed site. If agreed, would arrange a meeting with Mr. Jobbins of NJG.

249 4.10.14 Mr. Sexton re Sewage in Froyle Park/pond site

232 30.9.14 Mr. Sexton Sewage in Froyle Park/pond site

252 6.10.14 Miss Gove re Sewage in Froyle Park/pond site

253 6.10.14 Mr. Potter re Sewage in Froyle Park/pond site

240 1.10.14 Mr. Whines re Sewage in Froyle Park/pond site

All items had either already been reported, dealt with, pending or to be discussed below.

ITEM 4 FINANCE

4.1 Approval of payments

39 14-15 It was **RESOLVED** to approve the following payments, which had been made since the Agenda for the meeting of of 22nd September 2014 was prepared:

£

15.9.14	Information Commissioner	Fee	1167	13 14-15	35.00
22.9.14	J. Gove	Booth party supplies	1168		176.50
22.9.14	OCS Group UK Ltd.	Recreation Ground	1169	13 14-15	85.19
22.9.14	Mrs. Robertson	Booth party catering	1170		150.00
22.9.14	Broker Network Ltd.	Insurance	1171		1590.97
3.10.14	BDO LLP	Audit fee	1172	13 14-15	276.00
30.9.14	Victim Support	Grant	1173		50.00
30.9.14	P. Cullen	Salary and expenses	1174	35 13-14	996.32

3.10.14	Mr. C. Booth	Deposit for printing Lest we Forget	1175		885.50
6.10.14	RBL Poppy Appeal	Wreath	1176		17.00
21.10.14	Newtech Southern Ltd.	VH sound system	1177		1653.28
21.10.14	Froyle Village Hall	Hall hire	1178	13 14-15	140.00
24.10.14	David C. Andrews	Car park posts	1179		287.61
3.11.14	Treloar Trust	Magazine printing	1180	13 14-15	130.00
5.11.14	OCS Group UK Ltd.	Recreation ground	1181	13 14-15	170.38

4.2 Parish Council Accounts

40 14-15 It was **RESOLVED** to approve the receipts and payment accounts and reconciliation statement 2014-15 as at 14th November, a copy of which had been enclosed with the agenda.

4.3 Applications for Grant

323 10.11.14 Froyle Archive had been enclosed with the agenda.
Previous grant paid on 14.1.14 for £400.00.

41 14-15 It was **RESOLVED** to make a grant of £500 to Froyle Archive.

It was **agreed** that press releases about Lest We Forget etc could be sent to the Alton Herald.

4.4 Appreciations of Grant 276 14.10.14 Victim Support Appreciation of grant had been enclosed with the agenda. Noted.

4.5 Review of Clerk's salary

Clerk's letter of appointment: Clerk's salary for the current year to be *reviewed* annually at the November meeting of the Parish Council, to be paid at the appropriate rate recommended by NALC and the Society of Local Council Clerks, calculated from NALC Scale LC1 using the appropriate Spinal Column Point (SCP) up to the maximum of SCP21, commencing at *Spinal Point 16*.

284 22.10.14 HALC: National Joint Council for Local Government Services re local government pay negotiations: not finalised. Salary at current rate is:
at Spinal Point 16 £8.63 per hour, contracted hours: 416
 $8.63 \times 416 = \text{£}3590.08 \text{ pa.}$

42 14-15 It was **RESOLVED** that Clerk's salary from 1st April 2014 be £3590.08 pa.

4.6 Review of Village Magazine advertisement charges

Current charges (item 4.3 FPC 10.3.14), plus VAT, are:

1. £2+VAT/issue for advertisements up to a third of a page, for Froyle small traders.
2. £3.50+VAT/issue for half a page, for Froyle small traders:
3. £5+VAT/issue for up to half a page for non-Froyle or larger businesses.
4. £10 +VAT/issue for a full page for both residents and non residents.

43 14-15 It was **RESOLVED** to keep the prices as above.

It was **agreed** that there should be further discussion of prices, and that a parish councillor should be a liaison with the magazine editors.

4.7 Review of Budget for 2014-15

The Council finally approved the budget for 2014-15 at 11.11.13. Actual and forecast figures show changes since the budget became effective in April 2014 had been enclosed with the agenda. Noted.

4.8 Budget with Precept Calculation for 2015-16

Consumer Prices Index 1.2% in the year to September 2014.

Increase of 1.2% has been applied to some expenditure.

Precept including CTS has been assumed to be the same as for 2013-14 ie £17500.

(NALC Policy Briefing (P39-12. 26 October 2012) <http://www.hampshire-alc.gov.uk/article/precepts-update-610.aspx>: "Any "Excessive Council Tax Increase" trigger will be set [...] in the Local Government Finance Report [...] made final in the late January following [...] *formal setting of Precept should be concluded in January.*). No update.

Copy of 2014-15 draft budget with precept calculation had been enclosed with the agenda (Review of Budget sheet).

The **Clerk** to remove figures for one-off items in 2014-15 from the base for setting the 2015-16 budget.

Mr. Sexton agreed to liaise with the Clerk on the draft budget.

It was noted that an increase in population could affect the level of precept allowed.

Mr. Sexton agreed to check with EHDC what limit there might be on an increase to the precept.

4.9 Other financial matters

4.9.1 S137

Latest S137 figure HALC LO3-13: SECTION 137 EXPENDITURE: LIMIT FOR 2014/2015 issued 26.11.13. The Department for Communities and Local Government has confirmed that the appropriate sum for parish councils for the purposes of section 137(4)(a) of the Local Government Act 1972 ("1972 Act") for 2014-2015 is £7.20.

This is the amount that results from increasing the amount for 2013-2014 (£6.98) by the percentage increase in the Retail Prices Index between September 2012 and September 2013 (of 3.2%), in accordance with Schedule 12B to the 1972 Act.

Numbers of electors at November 2014 (February 2014 roll, no revisions) is 475.

Expenditure limit for the time being is therefore £3420.

4.9.2 Audit 2013-14

227 27.9.14 BDO LLP Completion of audit, report on asset register had been enclosed with the agenda.

44 14-15 It was **RESOLVED** to approve and accept the Annual Return for 2013-14 with audit report.

The report by the external auditors that the original purchase cost of 'assets' should be recorded even though they had previously in the same audit asked for the insured replacement cost at 2010 was noted, but it was believed likely to be impossible to discover in some cases, most notably the Recreation Ground and War Memorial, and irrelevant to current finances. It was agreed that BDO LLP should be asked why they want the information and whether it is required by law or is merely guidance.

4.9.3 Signatories

273 11.10.14 HALC Model Financial Regs: can depart from 2-signature cheques practice. Noted.

4.9.4 Community Infrastructure Levy

325 11.11.14 EHDC: Community Infrastructure Levy (CIL) Draft Charging Schedule. Consultation expiry 5pm 22.12.14. **Mr. Deans** agreed to look at it.

ITEM 5 PLANNING MATTERS

5.1 Planning Applications (previously notified to councillors (pntc))

215 23.9.14 **39489/001 1 The Barracks**, Spollycombe Lane, Upper Froyle, Replacement of one window to the south west elevation of the property, demolition of the porch and reinstatement with a stable style front door and small flat roofed area above the door. Replacement of wooden double garage doors as existing. Consultation expired 21.10.14. FPC responded no comment.

282 22.10.14 **28708/001 Cavendish House**, Ryebidge Lane, Upper Froyle, Prior notification for single storey development extending 5.8 metres beyond the rear wall of the original dwelling, incorporating an eaves height of 2.8 metres and a maximum height of 3.8 metres. Consultation expired 12.11.14. FPC responded no comment.

300 31.10.14 **20107/074/073 Treloar College**, UF, Listed building consent for internal and external alterations for ground floor former arts building into 4 apartments, minor alterations to the existing apartments at first floor and part demolition of entrance canopy. Consultation expiry 28.11.14.

45 14-15 It was **RESOLVED** to **object** to this application because of the increase in the number of parking spaces and bin stores and more traffic, as well as an increase in the population of the village, leading to pressure on local facilities; poor lit parts of the proposed dwellings, additional openings in the oast house which is a listed building; and would likely lead to further planning applications.

Mr. Deans to circulate detailed objection.

305 3.11.14 Appeal **20107/065 Froyle House**, UF. It was reported that this appeal was in abeyance.

326 12.11.14 **20672/006 Wheelwrights**, Husseys Lane, Lower Froyle, Remove 8 Leylandi trees.

46 14-15 It was **RESOLVED** to make no comment on this application.

5.2 Results of Planning Applications Noted.

217 23.9.14 **20107/072 Treloar College**, Ryebidge Lane, Upper Froyle, Conversion and extension of Jephson House to form five dwellings (revised scheme to 20107/062) permission

218 23.9.14 **20107/071 Treloar College**, Ryebidge Lane, Upper Froyle, Conversion and extension of Jephson House to form five dwellings (revised scheme to 20107/062) permission

223 26.9.14 **51309/004 Myrtle Cottage**, Ryebidge Lane, Upper Froyle, 2 bed house on land adjacent to Myrtle Cottage, Upper Froyle, Alton in place of consented 4 bed house Approval No. 51309/003, including for approval in a conservation area. PERMISSION

245 3.10.14 **33247/009 Oak Cottage**, Froyle Road, Lower Froyle, Extension and alterations to main house, after demolition of 1970s additions. Detached home office after removal of 1970s outbuildings, new driveway and improved access and new detached garage. PERMISSION

246 3.10.14 **33247/010 Oak Cottage**, Froyle Road, Lower Froyle, Extension and alterations to main house, after demolition of 1970s additions. Detached home office after removal of 1970s outbuildings, and detached garage. Reinstatement of leaded window at east elevation, painted timber windows on remaining elevations and removal of the hanging on west gable. CONSENT

247 3.10.14 55726 **Land to the east of Brockham Hill Lane**, Froyle, Request for EIA Screening Opinion - Proposed Solar Farm: ENVIRONMENTAL IMPACT ASSESSMENT REQUIRED

263/270 10.10.14 **55686 North Cottage**, Ryebidge Lane, Upper Froyle, Detached double carport with bicycle/log store and garden storage (as amended by plans received 11.9.14). PERMISSION

266 10.10.14 **39185/005 1 Limit Cottages**, Husseys Lane, Lower Froyle, Listed building consent - window repairs and renewals where necessary CONSENT

267 10.10.14 **51956/003 2 Limit Cottages**, Husseys Lane, Lower Froyle, Listed building consent - window repairs and renewals where necessary CONSENT

268 10.10.14 **39958/010 Cattleys**, Ryebidge Lane, UF, Reduce height of one Conifer in the rear garden by up to approx 3 metres to leave an approx finished height of 9-10 metres. NO OBJECTION

269 10.10.14 **39958/011 Colt House**, Ryebidge Lane, Upper Froyle, Pollard one Lime tree to previous pollard points (branches to be cut at their bases in order to encourage the formation of a knuckle rather than behind the previous pollard points). Reduce the height of two Conifers by up to approximately 3 metres to leave an approximate finished height of 9-10 metres. All three trees are in the rear garden of the property. NO OBJECTION

281 17.10.14 **22196/010 Lime Quarry**, Well Lane, Lower Froyle, Demolition of buildings and associated plant and hardstanding, and retention of two buildings (for storage and management of equipment for ecology sanctuary), construction of two houses, track and associated soft and hard landscaping and restoration, creation and management of ecological sanctuary (as amended by additional information received 28/07/2014 and 21/07/2014) PERMISSION

298 31.10.14 **22111/033 West End Farm**, Spollycombe Lane, Upper Froyle, Change of use from a redundant farm storage building to B8 storage and distribution. PERMISSION

291 24.10.14 **26236/013 EH133 Humbly Grove**, Weston Common, variation condition 5 PM F26326/9/CMA: movement oil by road tanker: permission

5.3 Other Planning Matters (pntc)

5.3.1 Froyle Park

258 8.10.14 DistCllr Watts Designated Protected Area Waiver application - Upper Froyle, had been enclosed with the agenda. It was reported that this had been refused.

261 9.10.14 Mr. Deans Designated Protected Area re Froyle Park had been enclosed with the agenda. Noted.

5.3.2 Froyle House

262 9.10.14 Copy letter Cattleys owner to EHDC Planning re Froyle House application had been enclosed with the agenda. Noted.

5.3.3 Biodiversity

315 7.11.14 Mrs Clark: Biodiversity & The Built Environment training information. Noted.

ITEM 6 OTHER MATTERS (pntc)

6.1 Parish Plan 304 1.11.14 Mr. Potter: project status report, had been enclosed with the agenda. Mr. Sexton reported that he had liaised with Mr. Clark, that a topographical survey is to be made, that he plans to meet Mr. Jobbins and ask for permission for a trench to be dug for soil samples. If there was insufficient clay on site to form a lining, the project would not go ahead because it would be too expensive to import clay and a synthetic lining was not wanted. In that case, a request may be made to transfer the funds to another biodiversity project.

6.2 Community Transport Group

324 11.11.14 Mr. Deans: discussion paper, had been enclosed with the agenda.

Mr. Deans reported that request to transfer funds had been sent to Mr. Tweddle, no response yet. Dist. Cllr. Watts said that any alterations to S106 agreements with NJG had to be agreed by them.

6.3 Westburn Fields parking, 208 19.9.14 letter, enclosed with the agenda, and photograph from resident:

On the 18th Sept 2014 a fire engine had no problem driving down Westburn Fields, but had a problem turning right due to irresponsible parking on the corner.

Mr. Wells reported that on the day the photograph was taken, the lower road had been blocked by utility vehicles thus the car could only be parked on the corner.

The **Clerk** to write a letter of acknowledge to the resident, saying that FPC notes her concerns.

6.4 Froyle Park

248 4.10.14 Mr. Whines Froyle Show cancellation at Froyle Park had been enclosed with the agenda.

254 6.10.14 Mr. Deans Alton Show etc issues re Froyle Park had been enclosed with the agenda.

257 7.10.14 DistCllr Watts Alton Show/Gid Lane had been enclosed with the agenda.

219 24.9.14 Froyle Park: copy of resident's letter to GallifordTry and 236 1.10.14 Linden Homes: copy reply to resident had been enclosed with the agenda.

Mr. Deans reported on meeting with NJG: confirmed that Froyle Park is to be a hotel, and they had discussed Gid Lane and the Oast House application.

Mr. Whines reported that there was no active proposal re Gid Lane at present.

ITEM 7 CORRESPONDENCE RECEIVED

A list of the correspondence received since the agenda for the meeting of 22nd September 2014 had been prepared had been enclosed with the agenda. Other matters, including some of which the papers will be at the meeting and some have already been notified to councillors were noted below:

205 17.9.14 HCC Countryside Access Hampshire Countryside Access Plan Review - Stakeholder Consultation expired 26.10.14

206 18.9.14 HCC Libraries Update on proposed reduction to the Mobile Library Service in Hampshire

211 22.9.14 Mr. & Mrs. Booth Thank you for party

216 23.9.14 Alton Town Council ALTON NEIGHBOURHOOD PLAN Update

219 24.9.14 Mr. Southern: Froyle Park: copy letter to GallifordTry

236 1.10.14 Linden Homes Copy reply to Mr. Southern

226 26.9.14 Hampshire pnn Countrywatch: poaching

243 2.10.14 HMRC Acknowledgement of registration for PAYE etc

274 13.10.14 EHDC Trading Standards Scams newsletter

241 2.10.14 EHAPTC Travellers in the SDNP

259 8.10.14 Rural Services Network Bulletin: travellers etc

309 4.11.14 Clerks & Councils Direct Mag: community assets, new rules on traveller sites

310 4.11.14 CPRE Countryside Voice mag, Fieldwork mag: planning permission in countryside

318 7.11.14 HALC LAISU2D: Audit; planning inc.p7 et seq: no permission required, removal of constraints on development eg change of use, impact of new housing

319 " " LAIS 1369: Housing needs assessments " "

320 " " eupdate: councillor courses, affiliation fees, replacement to the Quality scheme and English Devolution " 21.11.14 "

321 " " LTN67: tort of private nuisance " "

322 10.11.14 Rural Services Network News: redundant barns etc.

288 23.10.14 HCC Trading Standards Cold callers re high winds and storm damage

301 31.10.14 EHDC Revised Statement of Community Involvement - Consultation Draft October 2014
expiry 5pm 12.12.14

314 6.11.14 NHT Network HCC transport NHT Public Representative Survey 2014

ITEM 8 REPORTS FROM COUNCILLORS AND OFFICERS

8.1 Mr. Whines reported that the **solar panels** had been installed on the village hall roof and the VH management committee are grateful to the parish council and Dist. Cllr. Watts for funding, also for VH sound system and chairs.

8.2 Mr. Whines reported that he is passing the **map display** project to Mr. Sexton and that the proposed 3-bay structures was of the wrong proportions for the maps which means it would have to be custom-made. It was **agreed** that 3 bays would be too big.

ITEM 9 MATTERS RAISED BY COUNCILLORS

9.1 Mr. Goodsell suggested developers could fill in the trenches in the **road** they make.

9.2 Mr. Goodsell has the registration number of a lorry depositing litter on leaving the **waste** recycling plant on the A31, and remarked on the amount of polythene shredded by mowers by the A31 and pointed out that litter should be picked before the verges are mown. **Dist. Cllr. Watts** agreed to pursue this issue. **Agreed** to write to EHDC Richard Millard on this matter.

9.3 Mr. Wells reported that an application is being made to fell the tree on **Jubilee Green**, and that there would be no replanting because of fungus in the soil.

ITEM 10 MATTERS RAISED BY RESIDENTS None.

ITEM 11 MATTERS FOR REPORTING IN VILLAGE MAGAZINE

Litter;
Meeting with planners re concerns over additional dwellings and the quality of the finished schemes;
Residents' suggestions for alternative uses of sports hut.

ITEM 12 DATE OF NEXT MEETING

Ordinary PC 12th January 2015 (Monday) Budget/Precept Approval Meeting

The meeting closed at 10.25 pm.

Date.....

Chairman.....