

MINUTES
of the MEETING of
FROYLE PARISH COUNCIL
held in the Village Hall, Lower Froyle,
on Monday 14th November 2016 at 7.30 pm

Present:

<i>Parish Council:</i> Mr. K. Anfield Mr. I. Deans Mr. T. Fay Mr. I. Macnabb Dr. A. Roberts Mrs. J. Southern Mr. N. Whines	<i>Clerk:</i> <i>Others:</i> 1 to item 5.3
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ITEM 1 APOLOGIES FOR ABSENCE Mrs. J. Wallis

ITEM 2 MINUTES OF THE PREVIOUS MEETING

42 16-17 It was **RESOLVED** that the Minutes of the meeting of the Parish Council held on 19th September 2016 be accepted as a true record.

ITEM 3 MATTERS ARISING FROM PREVIOUS MEETINGS

FPC 19.9.16

6.3.2 Froyle Park

244 22.9.16 EHDC N. Leach, solicitor: Froyle Park: response to FPC letter of 20.8.16: If a D2 use was operating from the site, then it would require planning permission, as this is not covered by the decision granted on 17/5/13 under reference 20107/061. Tests: change of character and effect of that change/compliance/evidence/Gid Lane/car park. Details had been enclosed with the agenda.

257 6.10.16 EHDC L. Wells Froyle Park [FP]: response re meeting: use of the premises will be further investigated, which is a priority of the Council.

260 11.10.16 Cornerstone Barristers: Mr. J. Findlay FP response re meeting.

261 11.10.16 EHDC D. Douglas Compliance FP: FPC's log of events has been received.

273 18.10.16 EHDC Paula Debenham, Senior Development Inspector, Case Officer FP: evidence, planning contravention Notice. Details had been enclosed with the agenda.

275 19.10.16 EHDC S. Jenkins, Head of Planning FP: project meeting

276 19.10.16 EHDC S. Jenkins, Head of Planning FP: co-ordination

277 19.10.16 Cornerstone Barristers: Mr. J. Findlay FP progress

279 21.10.16 Cornerstone Barristers: Mr. J. Findlay FP: Comment draft FPC letter to EHDC

287 28.10.16 Cornerstone Barristers: Mr. J. Findlay Acknowledgement letter re Froyle Park

288 28.10.16 HCC Environment etc Response to letter re Gid Lane/A31 junction: A full response will be with you within 20 working days.

299 3.11.16 EHDC Paula Debenham, Senior Development Inspector Response to FPC from Mr. Hassett: EHDC is examining evidence provided by FPC and making further enquiries. Officer will update FPC. Commercially sensitive information will not be released, but information provided by FPC and others may be shared with the premises' representative. EHDC will provide FPC with a formal response which will cover points raised as 1, 2, 3 & 4 in FPC letter of 28th October 2016. Informal view will not be provided before then. Case officer working with Environmental Health. Details had been enclosed with the agenda.

301 3.11.16 EHDC Paula Debenham, Senior Development Inspector: Has filed info on Froyle Park business rates

302 3.11.16 Mr. Whines Froyle Park and 35 Westburn Fields fence. Details had been enclosed with the agenda.

305 8.11.16 Mr. B. Wilkes Froyle Park information and meeting with Linden Homes.

306 8.11.16 Mr. Whines EHAPTC meeting and Froyle Park. Details had been enclosed with the agenda.

All items had either already been reported, dealt with, pending or to be discussed below.

ITEM 4 REVIEW OF OFFICERS TO FILL THE FOLLOWING POSTS:

EHAPTC/HALC	any councillor as appropriate
CPRE	any councillor as appropriate
Flag flying/flagpole	Mr. Fay
Open Spaces (incl. playground maintenance)	Mr. Anfield, Mr. Macnabb
Maintenance (churchyard etc)	Mr. Deans
Footpaths	Mr. Macnabb
Lengthsman	Mr. Deans
Roads & transport	Mr. Deans
Tree Warden	Planning Committee (Mr. Deans & Mr. Whines)
Recycling Area	Froyle Village Hall Management Committee
Planning	Planning Committee (Mr. Deans & Mr. Whines)
Radian Housing and housing matters	Mr. Whines
Budget	Mr. Macnabb
Independent Auditor	Mr. Elliott until completion f/yr 2016-17
Publicity	any councillor as appropriate
Village Magazine report	Mr. Macnabb
Archivist	Mr. & Mrs. Booth
Victim Support	Mrs. Wallis
Village Hall	Mr. Whines

ITEM 5 FINANCE

5.1 Approval of payments

43 16-17 It was **RESOLVED** to note and approve the following payments made since the agenda for the meeting of 19.9.16 had been prepared

£

15.9.16	MJ Wells Garden Services	Jubilee Green	1295		340.00
19.9.16	Information Commissioner	Fee	1296	14 16-17	35.00
19.9.16	J. Youll	for M. Wells & J. Gove thanks	1297		500.00
20.9.16	Victim Support	Grant	1298	37 16-17	50.00
27.9.16	Came & Company	Insurance	1299	38 16-17	668.72
27.9.16	OCS Group UK Ltd.	Grounds	1300	14 16-17	178.99
27.9.16	Ricoh UK Ltd.	Photocopier	1301	14 16-17	11.86
27.9.16	Treloar Trust (IKC)	Village mag	1302	14 16-17	187.00
13.10.16	FVHMC	Queen Tea Party	1303		480.26
22.10.16	EJ Services (UK) Limited	Zip wire repair	1304		450.00
26.10.16	Treloar Trust (IKC)	Village mag	1305	14 16-17	153.00
26.10.16	BT	Telephone	1306	14 16-17	95.95

5.2 Parish Council Accounts

44 16-17 It was **RESOLVED** to approve the receipts and payment accounts 2016-17 as at 31st October 2016, a copy of which had been enclosed with the agenda.

5.3 Applications for Grant

292 31.10.16 Mr. Booth, application for Froyle Archive Grant. Last grant paid 16.11.15 £500. Details had been enclosed with the agenda.

Mr. Booth amplified on his report and explained that the costs were generally higher than the grant, though some features were shared. There was discussion of the Froyle website and parish council matters to be archived. Mr. Booth mentioned that at some time in the future they would need to pass the archive on. Mr. and Mrs. Booth were thanked for their work.

45 16-17 It was **RESOLVED** to make a grant of £600 to Froyle Archive.

5.4 Appreciation of Grant

255 3.10.16 Victim Support. Details had been enclosed with the agenda. Noted.

5.5 Review of Clerk's salary

Clerk's letter of appointment for 1st June 2003: Clerk's salary for the current year to be reviewed annually at the November meeting of the Parish Council, to be paid at the appropriate rate recommended by NALC and the Society of Local Council Clerks, calculated from NALC Scale LC1 using the appropriate Spinal Column Point (SCP) up to the maximum of SCP21, commencing at Spinal Point 16.

NALC 2016-18 Salary Award at May 2016: part time clerks hourly rates from April 2016:

Spinal Point 16 £8.924 per hour x 416 hours = £3712.38

Spinal Point 17 £9.120 per hour x 416 hours = £3793.92

Spinal Point 18 £9.299 per hour. 416 hours = £3868.38

Spinal Point 19 £9.647 per hour. 416 hours = £4013.15

Spinal Point 20 £9.999 per hour. 416 hours = £4159.58

Spinal Point 21 £10.363 per hour. 416 hours = £4311.01

Mrs. Southern to investigate appropriate Spinal Point. **Clerk** to find final Spinal Point of previous clerk.

5.6 Review of Village Magazine advertisement charges

Current charges (FPC 16.11.15), plus VAT, are:

inside covers 1/3rd page: £5

half page for Froyle residents: £3.50

half page for non-Froyle: £5

full page: £10

Clerk to ask Mr. Robertson whether the editors consider the current rates should be changed and whether it would be advisable and feasible to upgrade paper copies to the magazine to glossy paper and colour.

5.7 2016-17 Budget Review

The Council finally approved the budget for 2016-17 at FPC 16.11.15. Actual and forecast figures show changes since the budget became effective in April 2016. Details had been enclosed with the agenda. Noted.

5.8 2017-18 Budget with Precept Calculation

CPI 1% September 2016 <https://www.ons.gov.uk/economy/inflationandpriceindices>.

Precept including CTS has been assumed to be the same as for 2016-17 ie £21962.

(NALC Policy Briefing (P39-12. 26 October 2012) <http://www.hampshire-alc.gov.uk/article/precepts-update-610.aspx>: "Any "Excessive Council Tax Increase" trigger will be set [...] in the Local Government Finance Report [...] made final in the late January following [...] *formal setting of Precept should be concluded in January.*)

Copy of 2016-17 draft budget with draft precept was enclosed with the agenda.

It was **agreed** that the figure for insurance should be the same as in 2016-17, to increase the amount for replacement of play equipment, to use the latest CPI figure for the final budget in January, and to consider increasing the precept.

5.9 Other financial matters

5.9.1 S137

298 2.11.16 HALC Reply to Clerk query: no info on new S137 limit yet available: when the figures for 2017-18 are available HALC will notify all member councils, in the meantime for draft budget purposes they suggest increasing current figure by 6p per elector, but the budget should be adjusted when the official

figures are released. Limit for 2016-17 is £7.42 per elector. With suggested increase of 6p per elector, limit would be £7.48.

Electors 475 at 1.12.15, 28 additions and 4 deletions April 2016 = 499.

499 x £7.48 = £3732.52

ITEM 6 PLANNING MATTERS

6.1 Planning Applications

259 11.10.16 **27454/030 Aldersley House**, Froyle Road, Lower Froyle, Listed building consent - replacement roof. Consultation expired 8.11.16. FPC responded with no comment.

268 14.10.16 **21731/003 CAT Elm Cottage**, Park Lane, Lower Froyle, Ash (T1) - raise crown over highway to approx 4.5m, crown reduce by approx 2m to suitable growth points to leave finished height of 6m and finished spread (radius) of 5m, lightly thin crown by no more than 10% of leaf area. Consultation expired 4.11.16. FPC responded with no comment.

294 1.11.16 **50354/017/018 HSE Coldrey Farm House**, Froyle Road, Lower Froyle, Listed building - infill extension to provide additional accommodation. Consultation expiry 29.11.16. FPC responded with no comment.

280 22.10.16 **20107/095 Froyle House**, Ryebidge Lane, Upper Froyle, Internal alterations to convert 3 apartments into 6 smaller apartments and extend car park (amended description, as amended by plans received 14.09.2016.

46 16-17 It was **RESOLVED** to **object** to this application due to harm to a listed building, lack parking spaces, internal work not according to plans, lack of landscaping. **Mr. Deans** and **Mr. Whines** to draft response.

6.2 Results of Planning Applications Noted

233 16.9.16 **56650/001 Barn West of Gravelly Wood**, Dippenhall Road, Bentley, Agricultural prior notification for change of use of agricultural buildings to C3 dwelling PRIOR APPROVAL IS REQUIRED AND APPROVED

234 16.9.16 **55541/005 Froyle Park**, Ryebidge Lane, Upper Froyle, Construction of car park PERMISSION

245 23.9.16 **23285/011 Bridge House**, Husseys Lane, Lower Froyle, Norway Maple (T1) - fell. Cherry (T2) - fell. Bay (T3) – fell NO OBJECTION

252 29.9.16 **37223/002 Colt House**, Ryebidge Lane, Upper Froyle, Two storey side / rear extension Permission

253 30.9.16 **22196/012 Lime Quarry**, Well Lane, Lower Froyle, Replacement of the long barn for maintenance of ecological sanctuary following demolition of existing PERMISSION

269/270 14.10.16 **22196/014/13 Lime Quarry**, Well Lane, Lower Froyle, Removal of condition 7 of 22196/011 - the condition should be removed with entirety for reasons set out in covering letter (amended proposal) WITHDRAWN

ITEM 7 OTHER MATTERS

7.1 Maintenance, grounds, equipment etc., responsibility for. Deferred from FPC 19.9.16.

Mr. Whines had asked DC Andrews for a quotation for repairs to the car park wall, replacing a broken slab and repointing the patio and fixing of defibrillator.

7.2 Children's play area upgrade and **Bonfire**

307 8.11.16 Mr. Macnabb: Play equipment, 266 12.10.16 Mr. Macnabb: Playground and bonfire risk assessments.

The lead to installing new equipment was discussed and starting in March was suggested for new surface such as grass or chippings. Further discussion deferred to next scheduled pc meeting.

It was explained that the Village Hall Management Committee and the organiser of the bonfire carry out these risk assessments.

7.3 Flag: volunteer needed for raising/lowering. Deferred from FPC 19.9.16. See item 4 above. **Clerk** to provide Mr. Fay with FPC protocol and list of flying days.

7.4 Review of timetable for election of chairman

It was **agreed** that next election would be at the AGM in May 2017 and then 6-monthly.

7.5 Verge by Linden Homes in Upper Froyle. Deferred from FPC 19.9.16.

246 23.9.16 Linden Homes, Mr. Richards Response to Mr. Roberts re FP green

Dr. Roberts reported that the present trees were supposed to be replaced by native species but the season for planting had passed. **Dr. Roberts** to circulate a letter to James Richards.

ITEM 8 CORRESPONDENCE RECEIVED

A list of the correspondence received since the agenda for the meeting of 19th October 2016 had been prepared was enclosed with the agenda. Other matters, including some of which the papers were at the meeting and some had already been notified to councillors were noted:

283 24.10.16 HALC: Precepting Capping Consultation Response from Steven Lugg. Recommended write similar letters to MPs.

ITEM 9 REPORTS FROM COUNCILLORS AND OFFICERS None

ITEM 10 MATTERS RAISED BY COUNCILLORS

10.1 TAG Farnborough: Mr Deans will prepare a presentation on for the January parish council meeting.

10.2 Devolution: it was agreed that a councillor should attend the HALC meeting.

10.3 Froyle Park: Replies had been received Miss Debenham and Mr. Hassett, but it was not considered that they had answered the pc's queries on the management for the car park. It was suggested that Mr. Findlay QC should be asked how much he wishes to be involved and its implication for billing.

Mr. Whines queried the status of the original supplementary guidance. A timetable was needed from EHDC otherwise FPC would need to pursue the matter, go to Stage 2 complaint and thence possibly to the Ombudsman.

There was discussion of the likely basis for EHDC's decision and it was considered that EHDC should provide evidence for it.

Mrs. Southern to telephone Miss Debenham to ask when she might meet FPC as she had met NJG, when EHDC might come to a decision, and whether it was considered time to issue an enforcement notice. Miss Debenham would be asked first, then Mr. Hassett. **Mrs. Southern** to write to Dist.Cllr. Glynis Watts. **Mr. Whines** to draft a letter to the MP. **Mr. Whines** to ask Democratic Services whether a stage 2 complaint would be out of time.

ITEM 11 MATTERS RAISED BY RESIDENTS

Mr Fay: pavement by Westburn Fields overgrown. **Mr. Fay** volunteered to clear it.

Mr. Whines: Rape growing over footpath in Froyle Estate: **Mr. Macnabb** volunteered to speak to the manager. Gap in hedge by recreation ground: **Mr. Macnabb** volunteered to ask Mr. Wells about planting

trees in it. Recreation ground gate padlock: **Clerk** to get two keys cut to give to Mr. Wells and Mr. Southern.

ITEM 12 MATTERS FOR REPORTING IN VILLAGE MAGAZINE

Froyle Park

Froyle Archive appreciation and grant

ITEM 13 DATE OF NEXT MEETING

Ordinary PC 16th January 2017 (Monday) at 7.30 pm Budget/Precept Approval

The meeting closed at 9.50 pm.

Date.....

Chairman.....