

MINUTES
of the MEETING of
FROYLE PARISH COUNCIL
held in the Village Hall, Lower Froyle,
on Monday 13th November 2017 at 7.45 pm

Present:

<i>Parish Council:</i> Mr. K. Anfield Mr. I. Deans Mr. G. Heyhurst Mr. R. Macnabb Dr. A. Roberts Mrs. J. Southern Mr. N. Whines	Clerk <i>Others:</i> 3
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Mr. Heyhurst was welcomed to the parish council.

ITEM 1 APOLOGIES FOR ABSENCE None

ITEM 2 MINUTES OF THE PREVIOUS MEETING

26 17-18 It was **RESOLVED** that the Minutes of the meeting of the Parish Council held on 10th October 2017 be accepted as a true record.

ITEM 3 MATTERS ARISING FROM PREVIOUS MEETINGS

10th October 2017

ITEM 3 MATTERS ARISING FROM PREVIOUS MEETINGS

226 12.10.17 Mr. Deans: Report re meeting Mr. Warren re **Gid Lane junction**

226 12.10.17 **Froyle Wildlife**, Mr. Clark: Thanks positive news from PC . Will plan to start removing turf in Feb/March depending on weather, aim to sow cornfield annuals by end April.

240 24.10.17 Linden Homes J. Richards: **Hen and Chicken Hill exit**: will ask our Construction Team:

“Mark/Bradley - see email below regarding the above including copy of Engineering Layout referred to. Can you please ask the Groundworker to revisit and install the missing granite setts and remove the temporary signage referred to. Please confirm back to the Parish Council when these works have been completed.”

Clerk to write to Linden Homes to ask when work on the Hen and Chicken Hill exit will be completed.

Mr. Deans to write to Linden Homes to report that the differently-coloured road surface of the unadopted estate road encroaches on the public road and thus the junction is misleading.

234 16.10.17 DistCllr Watts via Mrs. Southern: **Playground** plaque

236 19.10.17 EHDC Tweddle: Requested **playground/hut** money sent

227 12.10.17 Mr. Peaker: Froyle Park **road naming**

ITEM 9 MATTERS RAISED BY COUNCILLORS

242 27.10.17 **Froyle Park**: Sara Bryan, Deputy Monitoring Officer & Lead, Havant Borough Council and East Hampshire District Council: Response FPC to Ezekiel: “Mr Ezekiel is out of the office [...] I regret that you have had to chase and will impress upon Mr Leach the urgency of the matter and ask him to respond to you on Monday on his return from annual leave”.

244 30.10.17 EHDC N. Leach, Monitoring Officer & Lead Solicitor: Re FPC email 3.8.17: “On the 19th April 2017 the Parish Council issued a pre-action protocol letter for Judicial Review. I responded to this letter on the 27th April. On the 10th May letters were sent to EHDC. In the light of the fact that a pre-action protocol letter had been sent (and been replied to) Officers suggested to Councillors that it would be appropriate for me to respond given the pending threat of legal action against the Council. I therefore replied on behalf of the District Councillors in my letter of the 16th May. I have nothing to add to my previous responses”.

234 18.10.17 Long Sutton PC: LS&WPC has agreement with cricket club volunteers to cut village **recreation field** in summer with school (HCC contractor) taking over during winter period. South Warnborough Parish Council uses local small scale contractor Doug Swadling April to Nov inc. Greywell PC has no regular contract in place for maintenance of few grass areas and Upton Grey PC recreation field maintained by Basingstoke and Deane Borough Council

235 19.10.17 Binsted PC RD Groundcare Rob Dale 07900 903467

8th August 2017

ITEM 7 REPORTS FROM COUNCILLORS AND OFFICERS

7.1 cleaning of the War Memorial.

Mr. Deans reported on the positive response on the pre-application enquiry from the War Memorials Trust. **Mr. Deans** to progress with quotes and specification with a view to submitting a formal grant application. It was noted that any improvement to the surrounding surfaces would probably require planning permission as the Memorial is listed.

11th July 2017

ITEM 10 MATTERS RAISED BY RESIDENTS

10.2 Westburn Fields parking:

Awaiting a reply from District Councillor G. Watts who had contacted Radian.

10.4 Froyle Park permissive footpath from Fiennes Lane through field to the Hen & Chicken.

Mrs Southern to write to Mr Roach.

All items had either been reported, dealt with, pending or were discussed below.

ITEM 4 FINANCE

4.1 Approval of payments

27 17-18 It was **RESOLVED** to note and approve the following payments with refunds, which had been made since the Agenda for the meeting of 11th July 2017 was prepared:

Date	Payee	Purpose	Chq no.	Resolution	Gross £
11.7.17	OCS Group UK Ltd.	Mowing rec	1345	13 17-18	249.60
11.7.17	Treloar Trust (IKC)	Mag printing	1346	13 17-18	190.00
11.7.17	OCS Group UK Ltd.	Mowing rec	1347	13 17-18	624.00
14.7.17	Penningtons Manches LLP	Legal fees	1348		288.00
14.7.17	Penningtons Manches LLP	Legal fees	1349		8688.00
14.7.17	Came & Co.	Playground insurance	1350		25.00
14.7.17	EJ Services	Playground	1351		23328.00
14.7.17	EJ Services	Playground	1352		300.00
14.7.17	T. Fay	Paint etc football goal posts	1353		53.30
24.7.17	Mr. N. Bulpitt	Welcome Pack	1354		100.00
24.7.17	EJ Services	Play equipment maintenance	1355		90.00
8.8.17	Br Telecommunications	Telephone	1356	13 17-18	112.32
8.8.17	NALC	Local Council Review mag	1357	13 17-18	17.00
18.8.17	Hiscox	Insurance refund			-6590.00
25.8.17	Treloar Trust (IKC)	Mag printing	1358	13 17-18	190.00
25.8.17	Playsafety	Post installation inspection	1359		474.00
13.9.17	OCS Group UK Ltd.	Mowing rec	Transfer	13 17-18	499.20
13.9.17	South East Water	Hut	Transfer	13 17-18	22.37
22.9.17	BDO	Audit fee	Transfer	13 17-18	276.00
22.9.17	Froyle Wildlife	Equipment grant	Transfer		160.00
1.10.17	Came & Co.	Insurance	Transfer		821.60
2.10.17	Cornerstone Barristers	Fees	Transfer		720.00
10.10.17	OCS Group UK Ltd.	Mowing rec	1360	13 17-18	124.80
10.10.17	Treloar Trust (IKC)	Mag printing	1361	13 17-18	190.00
10.10.17	MJ Wells Garden Servs Ltd	Mowing	1362		970.00
10.10.17	Information Commissioner	"Fees"	1363	13 17-18	35.00
12.10.17	Broxap	Playground survey	Transfer		900.00
19.10.17	HMRC	Refund of overpaid tax	cheque		-860.20
19.10.17	Stackhouse Poland	Refund of overpaid insurance (re 12.10.17)			-41.08

4.2 Parish Council Accounts

28 17-18 It was **RESOLVED** to note and approve the payments and receipts accounts and reconciliation statement as at 7.11.17 and bank statements which had been enclosed with the agenda.

4.3 Applications for Grant

184 2.9.17 Victim Care: Grant application had been enclosed with the agenda. Previous grant 20.9.16 £50.00

29 17-18 It was **RESOLVED** to grant £50 to Victim Care.

257 1.11.17 Mr. Booth, Froyle Archive application had been enclosed with the agenda. Previous grant 14.11.16 £600.00

30 17-18 It was **RESOLVED** to grant £600 to Froyle Archive.

4.4 Review of Clerk's salary

Clerk's letter of appointment for 1st June 2003: Clerk's salary for the current year to be reviewed annually at the November meeting of the Parish Council, to be paid at the appropriate rate recommended by NALC and the Society of Local Council Clerks. At 54 16-17 it was resolved that Clerk's salary be at Spinal Point 21.

NALC 2016-18 Salary Award at May 2016 (enclosed): part time clerks hourly rates from April 2017:

Spinal Point 21 £10.467 per hour x 416 hours = £4354.27. Details had been enclosed with the agenda.

31 17-18 It was **RESOLVED** to *agree Clerk's salary from 1st April 2017 as £4354.27 per annum.*

4.5 Review of Village Magazine advertisement charges

Current charges (FPC 16.1.17), plus VAT, are:

inside covers 1/3rd page:	£5
half page for Froyle residents:	£3.50
half page for non-Froyle:	£5
full page:	£10

Clerk to ask Mr. Robertson whether it would be possible to increase the advertising charges while maintaining the same level of advertising, and if so, by how much.

4.6 2017-18 Budget Review

The Council finally approved the budget for 2017-18 at FPC 16.1.17. Actual and forecast figures show changes since the budget became effective in April 2017. Previously circulated (with Draft Budget) enclosed with the agenda. It was noted that 2017-18 income from magazine advertising could increase if the charges were increased.

4.7 2018-19 Budget with Precept Calculation

CPI 12-month 3% September 2017.

Precept including CTS has been assumed to be the same as for 2017-18 ie £22621.

(NALC Policy Briefing (P39-12. 26 October 2012) <http://www.hampshire-alc.gov.uk/article/precepts-update-610.aspx>: "Any "Excessive Council Tax Increase" trigger will be set [...] in the Local Government Finance Report [...] made final in the late January following [...] formal setting of Precept should be concluded in January.).

Copy of 2017-18 draft budget with draft precept previously circulated and was enclosed with the agenda.

Clerk to make amendments for magazine advertising increased charges, non-voluntary internal audit, drain clearing, playground inspection separately from maintenance, services for replacement hut, possible election, grants, reserve for War Memorial costs, playground benches. **Clerk** to re-draft and circulate.

4.8 Other financial matters

4.8.1 S137

247 31.10.17 HALC reply to clerk query: S137 figure is provided by DCLG to NALC and they issue it to the CALCs [...] usually in February.

298 2.11.16 HALC Reply to Clerk query: in the meantime for draft budget purposes they suggest increasing current figure by 6p per elector, but the budget should be adjusted when the official figures are released.

Electors 531 at 1.12.16, balance 4 creations 2017 = 535.

4.8.2 Recreation ground mowing contract. Mr. Macnabb had circulated a paper.

Mr. Macnabb to ask Mr. Wimshurst whether he is still interested in cutting the recreation ground, whether he has back-up, and to ask him to cut once now to show how his machine copes.

4.8.3 Internal Auditor vacancy, list from HALC had been enclosed with the agenda.

Clerk to ask via HALC for any recommendation and comments from other parish councils. **Mr. Macnabb** to ask local internal auditor for a quotation.

ITEM 5 PLANNING MATTERS

5.1 Planning Applications

224 12.10.17 **36028/002 LDCP Gas Valve Compound**, Gid Lane, Upper Froyle. Consultation expired 9.11.17. . FPC had responded with no comment.

225 12.10.17 **34098/001 FUL Greenfields Cottage**, Froyle Road, Lower Froyle, Single storey rear extension after demolition of existing rear garden room. Consultation expired 9.11.17. . FPC had responded with no comment.

230 17.10.17 **24792/010 CAT Sunnyside**, Park Lane, Lower Froyle, Willow - dismantle to ground level. Consultation expired 7.11.17. FPC had responded with no comment.

5.2 Results of Planning Applications None

ITEM 6 OTHER MATTERS

6.1 Hut replacement

Mr Whines gave a verbal briefing on possible options for development of the football following a meeting with structural engineers and an architect. FPC **agreed** to retain an architect at a fixed fee of £1000 to work up alternative proposals in more detail that are possible within the budget.

6.2 Froyle Park

Mr. Deans had attended the Community Forum and had spoken to district councillors about the Froyle Park wedding venue. Possibility of complaints to local government ombudsman by residents was discussed, and it was noted that the office of ombudsman is to be abolished.

Mr. Whines and **Dr. Roberts** to draft Stage 2 complaint to EHDC.

Mrs. Southern to write to Mr. Millard, EHDC Leader, to suggest meeting. **Mrs. Southern** to write with this information to D. Hinds MP.

6.3 Parish councillor vacancy/co-option

No applications had been received. **Mrs. Southern** to contact possible applicants.

ITEM 7 CORRESPONDENCE RECEIVED

A list of the correspondence received since the agenda for the meeting of 10th October 2017 had been prepared had been enclosed with the agenda. Other matters, including some of which the papers were at the meeting and some had already been notified to councillors were:

223 9.10.17 Eastleigh DC: South Downs Local Plan - final consultation

231 17.10.17 HALC: Code of Conduct: Continuing Problems with the Standards Regime

232 17.10.17 HALC: AGM changes to planning law to make the adequacy of residual on-site parking a Material Planning Consideration

243 30.10.17 HALC: Policy Update GDPR (General Data Protection Regulation) NALC promote impact on local government and support its implementation/Committee for Standards in Public life: government intends to launch a review of local government standards early in 2018.

245 28.10.17 EHDC: Parish charter, tabled

246 30.10.17 ? Clerks & Councils Direct mag: Planning principles and Localism Act

ITEM 8 REPORTS FROM COUNCILLORS AND OFFICERS

None.

ITEM 9 MATTERS RAISED BY COUNCILLORS

9.1 Mrs. Southern: **ward boundaries**: objection to suggested changes received from Bentley parish council chairman. It was **agreed** to support their objections and **Mrs. Southern** to suggest a meeting.

9.2 Mrs. Southern: **bins** in Upper Froyle. **Mrs. Southern** to write to EHDC to request a smaller bin on a pole further back on the verge and another bin where the track from the cemetery joins the track from Holybourne. To be noted in the village magazine (**Mr. Macnabb**)

9.3 Recreation ground Mr Anfield suggested that it would be useful in future years to have pre-agreed times when villagers would know that the gate to the recreation ground would be open to facilitate delivery of bonfire materials. Mr Whines asked for feedback on the bonfire and fireworks to pass on to the village hall committee. FPC has no objection to parking being made available on the recreation ground on the night if the ground was firm enough.

9.4 Mr. Whines had had a meeting with churchwardens about the church **noticeboard** by the village hall, and improving the link on **footpaths** between the church and the village hall.

ITEM 10 MATTERS RAISED BY RESIDENTS None

ITEM 11 MATTERS FOR REPORTING IN VILLAGE MAGAZINE

Footpath network, War Memorial, consult residents on hut options, parish councillor vacancy, proposed changes to ward boundaries, permissive footpath to Hen & Chicken.

ITEM 12 DATE OF NEXT MEETING

Extraordinary: Wednesday 13th December

The meeting closed at 10.10 pm.

Date.....

Chairman.....